

Serial No: _____

PUNJABI UNIVERSITY, PATIALA

Performa for Appointment of Assistant Professor/Principal in the Colleges affiliated to Punjabi University, Patiala.

Application for Appointment as _____

Name of the College _____

Pay Scale _____ Minimum Pay Acceptable _____

Joining Time (If Selected) _____

Note : In case the space provided against any of the entries is found inadequate, please attach separate sheets, quoting the serial number relevant thereto.

• Name in full Ms./Mrs. _____

Father's Name Mr. _____

Present age _____ Years _____ Months _____ Days _____

Date of Birth _____ Place of Birth _____

Nationality _____ Marital Status _____

Sex: Male _____ Female _____

Member of scheduled Caste/Tribe/Backward Class _____ (If yes, please attach certificate from Tehsildar/Magistrate 1st Class of the area)

• (i) Present designation & Official Address: _____

(In block letter) _____

(ii) Present Pay scale & Basic Pay _____

(iii) Present address (for Correspondence) _____

(iv) Telephone No's _____ (o), _____

(R) _____ (M) _____ (Email Address)

- Educational Qualifications: (Please attach one set of attested copies of your Certificates along with Office Copy of application. Other relevant information may also be attached if any)

Examination	Uni./Board	Main Subject	Year of Passing	Percentage of Marks obtd. (with max. marks)	Class/Div./Grade	Merit/Prizes/Medals won, if any
Matric						
10+2						
B.A/ B.Sc./B.Com						
M.A./M.Sc./M.Com						
B.Ed.						
M.Ed.						
M.Phil.						
Ph.D. (with title)						
Eligibility test for Lecturership						
Any other Exam						

- Teaching Experience (Details in chronological order, starting with first job)

Name & Address of College/Institution	Date of Joining-Leaving	Designation	Nature of Job	Basic Pay & Grade	Reason for Leaving

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- Administrative Experience (if any)

Name & Address of College/Institution	Date of Joining-Leaving	Designation	Nature of Job	Basic Pay & Grade	Reason for Leaving

- Exact Period of Teaching Experience (in Years)

	<u>Subject Taught</u>	<u>Period From</u>	<u>To</u>
• Postgraduate Classes	_____	_____	_____
• Degree Classes	_____	_____	_____
• Any other	_____	_____	_____

- Publication , if any (please enclose list specifying whether these are of National or International Level)

Description	Published	In Press	Acceptable for publication	Reference of Citations of the work in Journals/Reviews, if any, may be given. Use separate sheet, if necessary
<ul style="list-style-type: none"> • Books • Research Papers • Articles • • 				

- Seminars/Conferences/Workshops/Refresher Courses/ Orientation Courses/ Summer Schools etc. organized/participated and sessions presided over, if any (Give year-wise detail)
- Number of M.Phil. and Ph.D. dissertations/theses supervision in progress, if any
- Number of research projects (joint/independent) (i) in hand, (ii) Completed, if any
- Participation in the conduct of University Examination (as Centre Supdt), Setting of Question Papers and evaluation of Answer scripts etc., if any (Give year-wise detail):

- Participation in and contribution to the Committee work (as Added member to the faculties , member of Board of Studies etc.) in the various university/College bodies, if any (Give year-wise detail):

- Membership of Professional Societies, if any

- National and/or international Awards, if any

- Extra-Curricular Activities: Sports/NCC/NSS etc. If any (Give year-wise detail)

- Experience as a Hostel Warden, if any (Give year-wise detail)
- Experience as Organizer for the Cultural Programme and Youth Festivals, if any (Give year-wise detail)
- Experience in organizing declamation contest, Paper reading contest and study trips, if any (Give year-wise detail)
- Any other relevant information

- Is involve in a case lying in the Court of Law Yes_____No_____

(if yes, give details)

- Referees:

These should be professionally competent persons, well acquainted with some aspects of the applicant’s training, accomplishments, capability and character but must not be relations. At least two of them should be citizens of India. For applicants having done post-graduate or post-doctoral research, the research supervisors must be listed. Supervisor of each major employment and present or most recent employment must be listed.

Name	Occupation/Position	Address
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- _____
- _____

22. List of enclosures (including testimonials)

1. _____ 2. _____ 3. _____ 4. _____
5. _____ 6. _____ 7. _____ 8. _____

23. Declaration:

I solemnly declare that:

- The foregoing information is complete and correct. I am not aware of any circumstances which may impair my fitness for employment in the College affiliated with Panjabi University.
- I have never been disqualified from University work/appearing in any University examination.
- I have never been dismissed either form Govt. of India or from University, College or other Public or private Organization service.
- I have never been prosecuted, kept under detention or bound down/fined, convicted by the Court of Law for any offence.

Note: If any information supplied by me in the Application form is found to be incorrect/false at any stage, my candidature/selection may not be considered.

Signature of Applicant

Place_____

Date_____

Recommendation of the Employer

Signature of the Employer

With official seal